

Brenzett Parish Council

Minutes of the Ordinary Meeting of the Parish Council held on Monday 14th September 2020 at 7.00 pm at Brenzett Village Hall

Present : Cllrs Beeching (in the Chair) & Thompson and KCC Cllr Hills

In attendance : Mr. Eaton, Clerk to the Council and Lyn Bartelt

KCC Cllr Hills had kindly agreed, with the approval of Folkstone & Hythe District Council, to attend to make the Meeting quorate so that a Parishioner could be co-opted onto the Council

1 Apologies for absence and approval of reason for absence

Apologies were received from Cllr Webb and her reason for absence approved

2 Declarations of Councillor's interests regarding items on the Agenda

Cllr Beeching declared an interest in any matters relating to Brenzett Village Hall

There were no other declarations of Cllrs interests regarding items on the Agenda

3 Minutes of the Meetings held on 21st May & 15th June 2020 and Matters Arising

The Minutes of the Meetings held on 21st May & 15th June were agreed and signed by the Chairman

4 Public discussion

There were no members of the public present

5 Chairman's report

The Chairman read her report -

The Parish Council has held Zoom meetings for the past few months which have been very successful if not challenging, for us older councillors. It is looking rather as if virtual meetings will have to be the way for the foreseeable future. The Parish Council is severely hampered by the fact that there are only three, instead of the allocated five members. Advertisements have been placed on the website and on the notice board asking for volunteers to come forward, but sadly it seems there is no interest

Life has changed dramatically for us all and there seems to be no end in sight to the Covid 19 situation. I am pleased to say that the Village Hall reopened at the beginning of September. A great deal of work was necessary to ensure this was done correctly, and I would like to offer my sincere thanks to the Chairman of the Village Hall Management Committee, Mrs Lyn Bartelt, who works tirelessly to keep the hall clean and safe

It is therefore very sad to report that the hall has been broken into for the second time in two weeks. Entrance was gained from the kitchen window at the rear, which resulted in the window catches being broken. On the first occasion the entrance doors were bolted from inside, prompting us to believe that the culprits were securing their escape if discovered. The police attended and promised to visit the hall on their regular rounds. A quantity of toilet rolls and hand sanitisers have twice been stolen which will obviously need to be replaced, although it is more worrying that the hall had been cleaned ready for the next user. The committee are seriously considering installing CCTV

6 Co-option onto the Council

It was proposed seconded and unanimously agreed to co-opt Lyn Bartelt onto the Council. Lyn thanked the Cllrs and joined the Meeting

7 Correspondence received

Letter received from Parishioner regarding the housing development in King Street and associated parking problems – KCC Cllr Hills kindly offered to ask a Highways Officer to investigate the parking issue

8 Finance Matters

The following accounts were approved for payment:

	£
Cheque No 412 L Robbins, internal audit report	75.00
Cheque No 413 Inland Revenue, Clerk's tax (3 months)	124.80

It was noted that the following payments had been approved between Meetings:

	£
Cheque No 407 Hopkins, maintenance of defibrillator	226.80
Cheque No 408 Whitstable Designs, new website	400.00
Cheque No 409 C Stanley, webmaster services	70.00
Cheque No 411 Air Ambulance, donation	150.00

The monthly Standing Order for the Clerk's salary/expenses for £196.00 was also noted

To consider and approve The Annual Governance & Accounting Return for 2019/2020

The Annual Governance Statement for 2019/2020 was considered and it was unanimously agreed to tick 'yes' to all 8 statements. The Statement was approved and duly signed by the Chairman and Clerk/RFO

The Annual Accounting Statement for 2019/2020 was considered and it was unanimously agreed to approve the Statement. The Statement was duly signed by the Chairman and Clerk/RFO

The Clerk was asked to send the relevant paperwork to the External Auditor and post all the relevant documents relating to the 2019/2020 audit onto the website

Clerk**To consider a donation to the Village Hall**

This item was deferred to the next Meeting

9 Planning & Enforcement**New Planning Applications**

There were no new planning applications to consider

Decided Planning Applications

There were no decided planning applications to note

Other Planning matters

There was a general discussion regarding the illegal traveller development on the A259, Old Romney, and it was noted that KCC Cllr Hills had 'called in' the application so that a full discussion could take place. It was agreed that the Clerk draft a letter of objection to the application and circulate for comment before sending to FHDC

Clerk/Cllrs**10 Any other business**

It was agreed that a letter be sent to FHDC regarding the overgrown vegetation in Moore Close

Clerk

11 Date of next Meeting and items for the next agenda

It was agreed that the next Meeting would be held on 16th November 2020 at 7.00 pm in Brenzett Village Hall

Post meeting note - the November Meeting will now be held on Thursday 19th November at 2.00 pm in Brenzett Village Hall

There being no other business the Meeting closed at 8.30 pm